



## TOWN OF TYNGSBOROUGH

Office of the Selectmen

25 Bryant Lane

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### Board of Selectmen Executive Session Minutes

Monday, April 11, 2011

6:00 P.M.

Town Offices, 25 Bryant Lane

Members Present: Selectwoman Ashley O'Neill, Selectwoman Elizabeth Coughlin, Selectman Rick Reault, Selectman Rich Lemoine, Selectman Robert Jackson

Staff Present: Michael Gilleberto, Town Administrator, Therese Gay, Admin Assistant

The Board voted on a motion by Selectman Reault, second by Selectwoman Coughlin to enter into Executive Session to discuss strategy with respect to collective bargaining, litigation, or exempt negotiations as an open meeting may have a detrimental effect on such subject matters and to return to open session only to adjourn. Roll Call Vote: Selectman Jackson, yes; Selectman Lemoine, yes; Selectwoman Coughlin, yes; Selectwoman O'Neill, yes; Selectman Reault, yes. The Board entered into executive session at 8:15 P.M.

#### 1. Executive Session

The board may move to go into executive session to discuss strategy with respect to collective bargaining, litigation, or exempt negotiations if an open meeting may have a detrimental effect on such subject matters.

- Collective Bargaining
- Personnel

The Administrator did forward to the union a response to their questions relative to the promotion screening. The schedule for the assessment was outlined and the Administrator will officiate over most of the day. The Chair did put together a schedule for the interviews the Board is to look them over and get back to her with any changes.

The Administrator and Board discussed offering to the town employees a dental plan that would be not cost to the town. Will contact the representatives and have them come before the Board for a presentation. The Board received requests from the three unions to start negotiations on a new contract. The Board will schedule after their April 25<sup>th</sup> meeting the Board will know when the finances stand. The Board will wait until the two new board members are on board to discuss any new contracts. The Board briefly discussed the establishment of a Financial Officer will need to amend the present job description and will need to enter into negotiations with the union for language change. The former Town Accountant is available via phone to assist the interim accountant.

The Administrator has spoken with Trinity's representative they now have access to a GPS and they are now required to send the closest ambulance with ALS to any emergency.

The Board voted on a motion by Selectman Reault, second by Selectman Jackson to exit the Executive Session and to return to open session only to adjourn. Roll Call Vote: Selectman Jackson, yes; Selectman Lemoine, yes; Selectwoman Coughlin, yes; Selectwoman O'Neill, yes; Selectman Reault, yes. The Board entered into executive session at 9:10 P.M.

Respectfully submitted

Therese Gay

Admin Assist.

Approved on: Monday April 25, 2011